

Staff Definition

Staff is defined as anyone working at or for your agency, including full-time (FT), part-time (PT), those with direct patient care responsibilities as well as those without. Please include any volunteers, contract staff, per diem or “on call” staff used within the last 90 days in the total. DO NOT include staff that have left your organization.

Questions Related to Staff:

1. What is the total number of your staff?
2. How many of your total number of staff have direct patient care responsibilities?

Questions Related to Vaccination:

3. As of today, what is the total number of staff who have only received their initial (first dose of a two-dose regimen) vaccination?
4. As of today, what is the total number of staff who have received their full, complete (first and second dose of a two-dose vaccine) vaccination?
5. As of today, what is the total number of staff who have declined vaccination?

Instructions Related to Vaccination Questions:

For vaccinations that require two doses (e.g., Pfizer and Moderna), you will need to know how many staff have had one dose (Q.3) and how many have had both doses (Q.4).

Should vaccine requiring one dose (e.g., Johnson and Johnson) become available, the staff count would be entered in Q.4, asking for the number receiving full/complete dosage.

If an individual receives dose one of a two-dose regimen but chooses not to accept the second dose, they should be counted in Q.3.

6. What is the total number of staff with direct patient care responsibilities who meet all of the following criteria: are medically eligible to receive COVID-19 vaccine, are willing to be vaccinated for COVID-19 and have not yet been vaccinated?

7. How many of your staff who do not have direct contact with patients would be eligible for COVID-19 vaccine according to the Eligible Priority Groups listed in the Week 10 COVID-19 Vaccination Guidance (beginning Monday, February 15, 2021)?

**Guidance for The New York State COVID-19 Vaccination Program,
Effective February 15, 2021**

<https://coronavirus.health.ny.gov/system/files/documents/2021/02/covid19guidanceforfacilitiesreceivingvaccine02122021.pdf>

Questions

Send questions regarding the HERDS COVID-19 surveys to:
hcstatrpts@health.ny.gov

Send questions regarding COVID-19 to:
covidhomecareinfo@health.ny.gov